

Park West Community Association
Collection of Assessments Timeline
2018

Action or Activity	Timeline (after the Assessment Due Date)	Annual Maintenance Assessment, Quarterly Payments (2018)			
		January	April	July	October
Assessment Due Date		January 1, 2018	April 1, 2018	July 1, 2018	October 1, 2018
Assessment Determined Late	10 Days	January 11, 2018	April 11, 2018	July 11, 2018	October 11, 2018
First Letter (Late Notice)	30 Days, sent via first class mail. Charge applied to Member's account (\$10)	January 31, 2018	May 1, 2018	July 31, 2018	October 31, 2018
5% Late Fee	60 Days. Charge applied to Member's account (\$14 in 2017, \$15.25 in 2018)	March 2, 2018	May 31, 2018	August 30, 2018	November 30, 2018
Second Letter (Delinquent Notice)	60 Days, sent via certified mail, return receipt requested. Charge applied to Member's account (\$15)	March 2, 2018	May 31, 2018	August 30, 2018	November 30, 2018
Third Letter (Notice of Hearing)	90 Days, sent via certified mail, return receipt requested. Charge applied to Member's account (\$12)	April 1, 2018	June 30, 2018	September 29, 2018	December 30, 2018
Fourth Letter (Notice of Adjudication)	No Later Than 7 Days after the Hearing Date, sent via certified mail, return receipt requested. Charge applied to Member's account (\$12)	Varies	Varies	Varies	Varies
Send to Attorney	180 Days	June 30, 2018	September 28, 2018	December 28, 2018	March 30, 2019
Interest of 8% per annum	Starts at 10 Days, charge applied to Member's account starting at 180 Days	June 30, 2018	September 28, 2018	December 28, 2018	March 30, 2019