

Park West Community Association  
**Collection of Assessments Timeline**  
**2020**

Action or Activity	Timeline (after the Assessment Due Date)	Annual Maintenance Assessment, Quarterly Payments			
		January	April	July	October
Assessment Due Date 2020 - \$345 2019 - \$335 2018 - \$305		January 1, 2020	April 1, 2020	July 1, 2020	October 1, 2020
Assessment Determined Late	10 Days	January 11, 2020	April 11, 2020	July 11, 2020	October 11, 2020
First Letter (Late Notice)	30 Days, sent via first class mail. Charge applied to Member's account (\$10)	January 31, 2020	May 1, 2020	July 31, 2020	October 31, 2020
5% Late Fee	60 Days. Charge applied to Member's account 2020 - \$17.25 2019 - \$16.75 2018 - \$15.25	March 1, 2020	May 31, 2020	August 30, 2020	November 30, 2020
Second Letter (Delinquent Notice)	60 Days, sent via certified mail, return receipt requested. Charge applied to Member's account (\$15)	March 1, 2020	May 31, 2020	August 30, 2020	November 30, 2020
Third Letter (Notice of Hearing)	90 Days, sent via certified mail, return receipt requested. Charge borne by Association (\$12)	March 31, 2020	June 30, 2020	September 29, 2020	December 30, 2020
Fourth Letter (Notice of Adjudication)	No Later Than 7 Days after the Hearing Date, sent via first class mail if delinquency paid; via certified mail, return receipt requested if delinquency remains. Charge borne by Association (either ~\$2.50 or \$12)	Varies	Varies	Varies	Varies
Send to Attorney	180 Days	June 29, 2020	September 28, 2020	December 28, 2020	March 30, 2021
Interest of 8% per annum	Starts at 10 Days, charge applied to Member's account starting at 180 Days	June 29, 2020	September 28, 2020	December 28, 2020	March 30, 2021