

PARK WEST Community Association

c/o Summit Management Services, Inc., AAMC
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Community Manager Direct: (703) 945-1425

January 5, 2018

**SUBJECT: Request for Comments and Recommendations on PWCA Permit Parking Program
– Responses Due by Friday, February 5, 2018**

All, welcome to 2018. Our community's permit parking program began in Spring 2012, and has provided many benefits to our community in alleviating the parking problems existing prior to that time. The Board has determined that we need to evaluate the current program and incorporate lessons learned during the last five years. Upon recommendation of the Parking Committee, the Board of Directors solicits your comments to evaluate and to make any recommendations for improving our permit parking program. Please refer to the Permit Parking Program Resolution, the Parking Permit Application, and the Community Rules and Regulations on the website for complete information on the current program. We would appreciate your feedback on any aspect of the program and particularly solicit your response in the following areas:

- Permit issuance process (both resident owners and nonresident owners/renters)
- Eligibility for permits
- Number of permits per residence
- Duration of permits
- Process for obtaining replacements for lost permits
- Transferability of permits
- Temporary visitor passes (i.e., yellow cards)

Please submit your comments and recommendations no later than **Friday, February 5 2018** to parking@parkwestcommunity.org, and lori.randall@summitmanage.com. Your direct participation in this process would be greatly appreciated – if you have such an interest, please inform us and provide the necessary contact information. Alternatively, you are always welcome to attend our monthly meetings normally held on the third Tuesday of each month to learn of the current status of the project.

The Board will review all feedback received, assess the current program, and formulate proposed changes. We look forward to meeting with you this Spring 2018 to share the results of this effort at a Special Meeting of the Members of the Association.

Sincerely,



Mark Griffin

President, Park West Community Association