

**Minutes of PWCA Board Meeting**  
**Thursday, February 24, 1999**

Meeting called to order at 7:15 at Pam Switzer's' home

**Attendees:** Susan Underwood, President  
Nancy Reynolds, Pool Committee  
Pam Switzer, Pool Committee  
Don McBride, Architecture  
Elise Converse, Treasurer  
Joanne Biaggi, Secretary  
Paul Downey

**Absent:** Ken Dewell, Vice President

**Approval of Minutes**

Don McBride made motion to approve minutes as stand; motion seconded by Pam Switzer. Motion passed.

**Architecture Committee:**

Susan Underwood went to Armstrong and reviewed all. Andrew works Tuesdays and Thursdays; Don needs to set up a meeting to select dates for tentative walkthroughs for inspection so he knows when they are due.

Susan Underwood stated that our notice letters "too mild" and Don should call Jill Woods and she will fax sample letters from other HOA's.

Jill Wood is also doing a form to be used by homeowners for architecture requests.

Don McBride said he is "frustrated" with that fact that he is not getting a list of where we are on third notice. Susan U. told him to call first thing Friday morning to get Jim Armstrong. Susan U. also said to ask Jill Wood for a list since she is the one who does the data entry.

The Board discussed problems with colors; the current colors no longer exist. Don has an appointment with a McCormick representative to review new colors.

**Treasurer's Report:**

Approved rollover of March 23rd CD. Board discussed Gib Mor bill and the fact that they are billing too early. Susan Underwood said she called them and they know we will pay after services rendered, i.e., end of each month.

**Communications Report:**

Board discussed content of newsletter. First one to go out week of March 1st. Second letter to go out the middle of April which will include an article on architecture needs. Flyers will go out with the March newsletters. Second letter will also include pool, paving and architecture updates.

### **Environmental Report:**

The Board discussed homeowners having parties on the common areas. Board reviewed what is stated in Covenants; this falls back on the Architecture Committee. Susan U. stated that somewhere in history it was split and this responsibility was moved via a meeting to Environmental and this was in the minutes somewhere. This problem will be discussed in the newsletter. Pam Switzer saw no reason not to approve; the board needs to require two weeks notice of upcoming party. Discussed liability issues. Need to change procedure for pool party approval also; Susan will look into liability issues.

### **Streets, Sidewalks and Parking:**

Parking appears to be quiet. Tow truck is seen regularly throughout the community.

Speed Bumps: Much discussion regarding the need to put **mandated** speed bumps per the annual meeting. Discussed what we thought was a petition is only a letter just to fill Susan U. request. Pam was concerned about getting approval from engineering. Susan said she would call them on Monday, 3/1. Pam also expressed concern regarding drainage. Susan U. will have Jim Rossier do speed bump survey in March.

Don will write an article for the newsletter regarding the speed bumps

### **Pool Committee:**

Nothing new to report

### **New Business:**

Susan announced that we have new insurance, now with Nationwide, which will save the Association approximately \$2,500 per year with the same coverage as before.

The Board approved the re-paving of the Basketball court during the Carriage Park re-paving project.

Discussed the "park" located off of Sideburn - work needs to be done in this area.

Paul Downey is now the new "Environmental" contact.

Motion to adjourn meeting made by Susan Underwood, seconded by Nancy Reynolds; at 8:45 pm; motion carried.

Next meeting is scheduled for Wednesday, March 24th, at Elise Converse's home.