

Minutes of PWCA Board Meeting
Thursday, January 21, 1999

Meeting called to order at 7:15 at Nancy Reynolds' home

Attendees: Susan Underwood, President
Nancy Reynolds, Pool Committee
Pam Switzer, Pool Committee
Don McBride, Architecture
Elise Converse, Treasurer

Absent: Ken Dewell, Vice President
Joanne Biaggi, Secretary

Approval of Minutes

Pam Switzer made motion to approve minutes as stand; motion seconded by Nancy Reynolds. Motion passed.

Architecture Committee:

Don McBride reported receiving three (3) calls for board approval: 1 for a satellite dish and 2 for new roofs.

Don indicated that he is not receiving notification from Armstrong Management after completion of walkthroughs as to what houses are out of compliance, what house were and are no longer out of compliance, etc.

Treasurer's Report:

It was reported that Armstrong Management called Susan Underwood to report that \$16,242 needs to be deposited in the Reserve Account. Pam Switzer made motion for Armstrong to move money to Merrill Lynch; motion seconded by Don McBride.

Elise Converse reported that the audit was redone and looks OK. Elise indicated that she is waiting for Melanie to complete her review and that all numbers match up before she signs the release.

On the December statement it was decided to remove \$2500 out of Grounds and Maintenance Contract and move to Grounds Maintenance Material.

Communications Report:

Motion made by Pam Switzer for Armstrong to prepare and handle the PWCA newsletter on a quarterly basis per their proposal dated December 1, 1998. Motion seconded by Elise Converse. Don also recommended that the mailing of the newsletter should include the flyers re: trash, parking, etc.

Environmental Report:

Estimate of \$700-\$800 to remove trees fallen from ice storm. Motion made by Pam Switzer and seconded by Elise Converse.

Pam Switzer suggested that Gib Mór, on non-trash days, remove any trash cans that are left out in the common area; toss.

Streets, Sidewalks and Parking:

Letter submitted to Susan Underwood for installation of speed bumps on Gainsborough Drive.

Pool Committee:

Pam Switzer recommended the signing of the Pool contract for the 1999 season which is identical to last year. Legal does not have to look at contract and it is within the budgeted amount; Susan Underwood signed.

Three things need to be fixed prior to opening pool this year:

Filter Room door is rusty - needs to be replaced

Wade Pool fence has one damaged post

Bath house floor peeling; needs to be sand blasted - \$3,000 estimate. Pam Switzer suggested we go with the mats -- estimate = \$1,500 for both men and women sides

New Business:

Elections: Motion made by Don McBride and seconded by Elise Converse that all officers remain as is.

Susan Underwood suggested that we recompute insurance rates; Pam Switzer made motion, Nancy Reynolds seconded.

Motion to adjourn meeting made by Nancy Reynolds, seconded by Susan Underwood; at 9:15 pm; motion carried.

Next meeting is scheduled for Thursday, February 25th, at Pam Switzer's home.

Prepared by: Nancy Reynolds, February 24th, 1999 PWCA Board Minutes