

**Minutes of PWCA Board Meeting  
Tuesday, May 15, 2000**

Meeting called to order at 7:14p.m. at Elise Converse's Home

Attendees:	Jim McHugh, President	Joanne Biaggi, Secretary
	Elise Converse, Treasurer	Nancy Reynolds, Pool Committee
	Don McBride, Architectural (Late)	Pam Switzer, Pool Committee
	Susan Underwood, Streets & Sidewalks (Late)	

Not in attendance: Paul Downey, Environmental  
Boris Jukic

**Approval of Minutes:**

April minutes were read. Jim McHugh made motion to approve; seconded by Nancy Reynolds; board approved.

**Treasurer's Report**

Financial Report received today. Elise is trying to figure out the \$901 figure from last month regarding legal fee. She will call Wes. Also, \$400 credit shows up on the statement. Unknown???? Everything else looks good.

Finally credit 1st place Christmas greens winner for July dues; check for \$50.00 to 2<sup>nd</sup> place and a check for \$25 for 3<sup>rd</sup> place. Motion made by Jim McHugh to pay garland winners, seconded by Pam Switzer; board approved.

Motion to approve Treasures report was made by Pam Switzer, seconded by Nancy Reynolds; board approved.

**Architecture Committee**

The Architecture violation report was received. Due to the lateness of the inspections, Don McBride made motion to give 1st time violators a 30-day temporary pass for the pool; Pam Switzer seconded; board approved.

**Communications and Web Site:**

Web site has been changed and updated. Declaration and bylaws and pool news have been posted. Jim McHugh is working on the new and improved "Welcome Package". Once completed, he will provide to the board for review and approval.

**Environmental Committee**

Tot lot bills are in at \$39,672.98 and have been paid in full. Installation should begin within the next two weeks. \$900 to remove two (2) trees near lot will be paid through the environmental budget.

Jim McHugh made motion to have Paul Downey write a letter to AAA regarding the early AM pickups; Pam Switzer seconded; board approved.

Next newsletter will include a statement notifying homeowners that trashcans can be used if they want; but cannot be stored in front of homes. A few letters have already gone out to owners who have trash in the front yards.

06/18/00

## **Parking**

Jim McHugh reported 22 more parking violations; decal violations also noted. There are approximately 5% of the cars in the community that do not have County tax stickers. Board will make recommendations on how to handle these violators. Board members also discussed where to put violation stickers; they should not be put on the drivers' side.

## **Pool Committee**

Nancy Reynolds and Joanne Biagi will be at the pool on Saturday, May 20th, 9:00 – 11:00 to give out the new pool passes. Nancy reported that they have purchased a Welcome Flag and pole, planters, and soil for potting plants around the pool house.

Flyers were delivered to all homes by several board members. The flyers notify homeowners/renters of the new pool pass requirements and the pool rules.

## **Sidewalks & Paving Streets**

Susan Underwood reported that she received a bid from ETC (\$1,910) for the requested environmental study. Ten (10) hours to inspect all of the common areas, pool, deck, and bathhouse.

ETC requested that we only have two weeks to go over the report; board wants contract to change to “one month” to review report. Motion was made to go with the ETC for the study; seconded by Elise Converse; board approved.

Sidewalk will be needed at tot lot up to the bike path and footpath; corner of Gainsborough and up to Carriage Park Road.

Drainage problem in front of Messner's home will be done within the next couple of weeks. The cost is \$160.00. Pam Switzer made motion to approve; Jim McHugh seconded; board approved.

Curbs and speed bumps will be repainted in June.

Bike path on Roberts Road needs to be repaired by the County. Susan Underwood will contact Sharon Bulova and/or VDOT.

The possibility of getting a light and crosswalk at the bus stop on Braddock Road will be looked into. We need to find out who owns the property.

Snow removal (James T. Hennessey, Jr.) – path near Park West sign has to be cleared near bus stop. Shoveling sidewalks in areas that are not in front of homes need to be done. We need to get bids for clearing all common-area sidewalks.

## **NEW BUSINESS**

Don McBride made motion to budget \$50.00 for Elise Converse to buy a file box to store treasury records. Jim McHugh seconded; board approved.

The board members discussed having a going away party for our past Vice President, Ken Dewell. Due to time constraints, Don McBride made a motion to give a \$150 gift certificate to Ken for “Sports Authority”; Pam Switzer seconded; board approved.

Motion made by Jim McHugh to adjourn meeting at 9:40; seconded by Nancy Reynolds; board approved.

**Next month's meeting is open to the Community and is scheduled for June 21<sup>st</sup> at the Pool starting at 7:00.**