

PWCA
Board of Directors Meeting
Tuesday, December 9, 2003
Robinson Secondary School – Room 508

The meeting was called to order at 7:15pm.

In attendance were:

Kristen Cigler – Vice President	Don McBride
George Burgee – Treasurer	Brigette Peterson
Steve Lubore	

Absent were:

Rich Juchnewicz – President
Kimberly Eckert

Also in attendance:

Howell Thomas, Koger Management Group

Old Business:

Don motioned to approve the October minutes as written; Brigette seconded; motion carried unanimously.

Election of Officers:

Steve nominated Rich for President; George seconded; motioned carried unanimously.

Steve nominated Kristen for Vice President; George seconded; motioned carried unanimously.

Steve nominated George for Treasurer; Kristen seconded; motioned carried unanimously.

Steve nominated Brigette for Secretary; Kristen seconded; motioned carried unanimously.

Committee Chairs:

ACC – George Burgee
Communications – Amanda Adolph
Environmental – to be determined; Rich will talk to interested homeowner
Parking – Rich Juchnewicz

Pool – Don McBride
Streets and Sidewalks – Brigette Peterson
Website – Steve Lubore

President's Report:

All is well.

Treasurer's Report:

George will close out old First Union/Wachovia account and transfer money to BB&T.

Howell will check that budget statements reflect new fiscal year budget amounts.

Howell will check on page 6 "refund/forfeit" of \$682.00.

Steve questioned whether the Association can charge late fees on violations (trash, etc...). Howell will research and report back to BOD.

Environmental Committee:

Board discussed homeowner request to enter into joint contract with one company to remove community tree from her property. Howell will send letter to homeowner stating that the homeowner is responsible for getting sole contract to clear tree up to property line. The Association will take care of what is left on community property.

Don discussed his concerns with residents starting to use white trash bags again. He will contact Amanda Adolph to see if a reminder can be included in the Park West Pages about the trash rules and regulations.

Pool Committee:

Koger Management will issue passes by mail in the spring.

ACC:

Nothing to report.

Communications Committee:

Amanda is working on January Park West Pages.

Streets and Sidewalks:

Kristen motioned to pay remaining invoices to Kolb Electric for work done in the community and then start future work with a new vendor; Steve seconded; the motion carried unanimously.

Brigette is still working on the speed bump issue. Biggest challenge is that this is a very small job and many of the paving companies are large operations. Brigette will check around with other companies in the spring to see what can be done.

Brigette is working with homeowner regarding bringing children's bikes around to the back without disturbing other homeowner's property. She will work with Rich to identify property lines.

Parking Committee:

BOD discussed visitor parking on Treasure Court and its' impact on homeowner spaces. Don will check with homeowners in the area to see what they think should be done.

Website Committee:

Nothing to report.

Management Report:

BOD discussed snow plow contract. Issues to be resolved include hold harmless clause; 3 inches for plowing; who determines the need for sand; no salt in the community. Howell will present issues to Advanced Towing and work with Rich to get a signed contract.

Howell presented a letter from Professional Grounds regarding a rate increase. Howell will check on the approved budget amount for this increase and check with Professional Grounds to see if they will honor that amount.

Adjournment:

Brigette motioned to adjourn the meeting at 8:46pm; Don seconded; motion carried unanimously.

Next meeting is Tuesday, January 13 at 7:00pm at Robinson Secondary School.