

PWCA Board of Director's Meeting Minutes
Robinson Secondary School – Room 504
Tuesday, October 11, 2005

Present: George Burgee, Chris Cosgriff, Stephen Lubore, Don McBride, Tom Pennington

Absent: Rich Juchnewicz, Brigette Peterson, Bob Ritchie, Kathleen Marvaso

Management Present: Julio Abinader, Koger Management

The meeting was called to order at 7:10 pm. The October meeting minutes were approved.

President's Report: Estimate from Espina approved for path to sidewalk—contract presented to mgmt by Chris Cosgriff in Rich's absence.

Treasurers Report: Steve reported that the Merrill Lynch report shows year-to-date interest payments of \$7996. A new \$25,000 CD paying 5% was added to the portfolio to replace lower rate CD's which had matured.

Steve requested Julio to undertake the following action items to facilitate the transfer of property management duties from Koger to Capitol:

- A. check with auditor to reconcile balance sheets
- B. explain \$200.00 discrepancy
- C. close CAB account which was opened without authority of PWCA BOD—funds should be moved to BB&T account
- D. correct late payment dates—Continues to be problem—(going on two years)
- E. change BB&T account signature from Jeff Koger to Capitol representative and needs to have Steve's signature added.

Architectural Control Committee Report: Chris reported there have been two requests approved since the September meeting.

Communications Committee: No Report.

Environmental Committee: No report.

Parking Committee: Several notices have been placed on vehicles that appear to be outsiders using Carriage Park Road and walking to GMU

Pool Committee: A detailed estimate for repairs to the baby pool is being prepared by Atlantic Pool. A contract to perform the work will be issued as soon as the estimate is received.

Streets and Sidewalks: No report.

Parking Committee: No report.

Website Committee: The ‘parkwestcommunity.org’ domain name was renewed by Steve with Board approval for five additional years through Network Solutions.

Management Report: No report.

New Business: Community Clean up scheduled for 10/15.

George motioned to amend trash policy to reflect the fact that trash cans and black bags should be placed in collection areas after 6 p.m. on the evening prior to collection. WHITE BAGS are not permitted.—Motion was seconded by Chris Cosgriff. The motion carried 4 to 1, with Tom Pennington opposed.

The meeting adjourned at 8:10 p.m.