

**Park West Community Association Board Meeting
Robinson Secondary School — Room 504
Tuesday, March 14, 2006**

Present: Don McBride, Chris Cosgriff, Stephen Lubore, Kathleen Marvaso, George Burgee, Tom Pennington, Carl Wallin (Capitol).

Absent: Rich Juchnewicz, Bob Ritchie,

The meeting was called to order at 7:10 pm. The February meeting minutes were approved.

President's Report: Board Secretary Brigitte Peterson has resigned from the board, creating a vacancy. Kathleen Marvaso accepted the nomination to serve as Secretary.

Treasurer's Report: Capitol will continue to work on accounting discrepancies from Koger bookkeeping, which should be resolved by the April meeting.

Architectural Control Committee Report: ACC Chairman Chris Cosgriff reported that the Spring inspections with Capitol will take place the last week of March, and first week of April.

In other business, a resident has installed a satellite dish on the exterior of a residence without submitting an application. The resident will be contacted and asked to move the dish to the back of the house.

The Board discussed the law with regard to the installation of satellite dishes. Tom Pennington will provide members of the board with information on the Federal Communications Commission's regulations on the issue.

Residents will be reminded that an application needs to be submitted to the ACC for any exterior modification to their dwelling in the Spring newsletter.

Communications Committee: The Spring newsletter will go out around March 20, and is the first issue in the longer, color format. More than fifty percent of the cost of producing the new newsletter will be covered by advertising revenue.

In addition to the President's letter, which covers parties, noise, and parking, the Spring newsletter will include: notices of the Easter Egg Hunt on April 15; the community clean-up on April 22; the opening of the pool May 27; a reminder about applications for exterior modifications; articles on pet rules, new recycling services, and miscellaneous community rules.

Website Committee: Webmaster Stephen Lubore reported on updates to the community website, including an update on the new county recycling pick-up rules.

Pool Committee: Don McBride reported the process for issuing pool passes is underway. Pool passes will be distributed to homeowners with no outstanding ACC violations. The Board will be asked to consider estimates for door buzzer locks and other pool maintenance at the next meeting.

Streets and Sidewalks: Carl Wallin will contact Espina Stone concerning the outstanding work on the pool path to ensure the work is completed before the pool opens in May.

Parking Committee: Contested tows were discussed. One outstanding issue concerning a resident is still under review. If necessary, the resident will be reimbursed for towing fees.

The board discussed street light repairs still needed (including those at 10401 Carriagepark Court and 10480 Malone Court). Carl will pursue estimate to get lights repaired (PSE).

Environmental Committee: The Board discussed estimates received from Professional Grounds, and selected projects to move forward on and those to reject. The Board requested the Capitol get new estimates for some new tree plantings in the community, and asked that when trees are removed that the removal of the stump is arranged as a routine practice. Don McBride will walk the property to identify the existing stumps which need to be removed.

Management Report: Carl reported that proposals for a reserve study have been received and will be discussed at the next meeting. Capitol will provide a recommendation after reviewing proposals.

New Business: The board rejected a proposal for PWCA to provide emergency/disaster preparedness information to residents. Information is available to the public from the county and other sources more appropriate and qualified to provide it.