

**PWCA Board of Directors Meeting
Robinson Secondary School – Room 504
Tuesday, June 9, 2009**

Present: Joanne Biagi, Rich Junchnewicz, Steve Lubore, Don McBride, Joan Murphy, Capitol Property Management representative, Karen Conroy, John Beresny, Debbie Kirvan, Deborah Porter, Manu Sheikerz

Absent: Kathleen Marvaso, and Bob Ritchie

Call to Order: The meeting was called to order at 7:10

Approval of Minutes: May Board Meeting minutes were approved.

President's Report: None.

Treasurer's Report:

Treasurer's Report was submitted and discussed. Treasurer, Steve Lubore, reported that the Association is doing well financially. There are still unpaid resident accounts that are longstanding.

Architectural Control Committee:

Discussed and approved a new wood shed. According to ACC guidelines only wood sheds are permitted and if the shed is above the fence the shed has to be painted the same color as the siding of the house.

Reviewed and approved the proposal and diagram to resolve a landscape issue.

Discussed and approved painting railings on steps from Carriage Park Rd to common area.

Environmental Committee:

Identified branches in need of trimming.
Street cleaning was completed.

Parking Committee:

The board did not approve a request to refund a towing charge. Discussed the need to publish the parking guidelines.

Pool Committee:

Repairs to the pool were completed on time.

Discussed the July 4th pool party and other pool functions. Plans for a movie night were approved.

Streets and Sidewalks Committee:

Trip hazards in the community still require repair and will be marked. Capitol Property Management will get estimates for the cement repair.

Communications and Website Committee:

Discussed was the need to update the E-mail list on the web site since many addresses have changed.

Old Business:

Trip hazards created by raised water meter housings have been identified and communicated to Fairfax Water for removal.

New Business:

Joan Murphy was appointed as secretary.

Discussed the issue of rats seen on Carriagepark Rd. Rich stated that sanitation is fundamental for rat control. Discussed was moving the trash area, using heavy-duty trash containers, having a central dumpster, and changing the time of day trash can be put out. In addition, Rich will look into pest control methods.

The board approved moving the trash collection areas. Signs will be posted to identify the new collection areas.

The need for block captains to serve as liaisons and report trash and other violations was discussed. Volunteers for each street are requested.

Preparation of a newsletter was discussed. Debbie Kirvan volunteered to pull together some articles.

Next Meeting:

Tuesday, July 7th, 2009 at the pool.

Adjournment: Meeting was adjourned at 9:37 PM.