

PWCA Board of Directors Meeting
PWCA Robinson Secondary School – Room 504
Tuesday, March 9, 2010

Present: Joanne Biagi, Debbi Kirwin, Steve Lubore, Don McBride, Joan Murphy, and Capitol Property Management representative, Karen Conroy.

Absent: Rich Juchnewicz, Tammi Jackson-Griffin, Kathleen Marvaso, and Bob Ritchie.

Call to Order: The meeting was called to order at 7:10 P.M.

Approval of Minutes: January Board Meeting minutes were approved.

President's Report: No report.

Treasurer's Report: Treasurer, Steve Lubore, reported that the Reserve account has been moved to Morgan Stanley Smith Barney. This was done to save an annual maintenance fee of \$300.00.

Architectural Control Committee: Karen Conroy advised that the spring inspection would begin before the end of March.

Communications and Website Committee: The Board discussed the need for a newsletter. Debbi Kirwin volunteered to work with Kathleen Marvaso to create and distribute a newsletter by the end of March since there are events planned that all residents should know about. Debbi requested articles from various committees.

Steve Lubore will update the website to include information regarding the planned Spring events and information.

Environmental Committee: Clean up day was scheduled for April 24th. Rain date will be April 25th. Residents should meet at the pool at 9:00 A.M.

Parking Committee: The Board reviewed photographs of parking violations that were in dispute. Since no one showed up to the Board meeting to discuss the violations, the charges do remain. Once again the need to have cars parked within 12 inches of the curb so emergency vehicles can get thru was stated.

Pool: The application for pool passes and pool rules and regulations will go out with the April invoices. Joan Murphy advised the Board that a new refrigerator was purchased for the pool house and would be delivered in May and the purchase of lifeguard umbrellas was still pending.

Streets and Sidewalks Committee: The Board discussed the snow-covered fire hydrants on some streets and how to avoid that in the future.

The snow also damaged signs in the neighborhood. The Stop sign at the entrance to Gainsborough Drive needs to be replaced and is the responsibility of VDOT. Karen Conroy will notify John Cook.

Old Business: Trip hazards created by raised water meter housings have been identified and communicated to Fairfax Water for removal.

The Board discussed moving the Trash pick-up in several areas. Debi Kirwin volunteered to draft a letter to be mailed out by Karen Conroy, Capital Management to residents involved. Joan Murphy offered to order the signs to post at the new pick-up locations.

The Board discussed the need for Block Captains. It was determined that the Block Captain would be a liaison between the Board and the residents. The newsletter will include an article describing the duties and requesting volunteers.

The winter walk through and violations were discussed. However, reminder notices were not sent out pending review by the Architectural Control Committee.

New Business: The annual Easter Egg Hunt was scheduled for April 3rd with a rain date of April 4th. The Easter egg hunt will start at 9:00 A.M. at the tot lot.

Don McBride volunteered to advertise a community garage sale. The scheduled date is May 1st at the pool parking lot. Rain date is May 2nd. The old pool furniture will be for sale at a very reasonable price. Anyone interested in reserving space should call Joan Murphy, (703) 323-8827.

Adjournment: Meeting was adjourned at 9:25.