

**PARK WEST COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Robinson Secondary School – Room 504
Tuesday, April 12, 2011**

Present: Tammi Jackson-Griffin, Rich Juchnewicz, Steve Lubore, Don McBride, Curtis McGiffin, Joan Murphy, Karen Conroy, Capitol Property Management representative, and Riaz Beekun, resident.

Absent: Joanne Biagi, Debbie Kirvan and Bob Richie.

Call to Order: The meeting was called to order at 7:07 P.M.

Approval of Minutes: March minutes were approved.

President's Report: No report.

Treasurer's Report: Treasurer, Steve Lubore, reported that the association is doing well financially. There are, however, unpaid resident accounts that are longstanding.

Architectural Control Committee: The Board discussed the violations that were identified during the annual inspection. Karen advised the Board that letters have started going out to the homeowners.

A residence on Gainsborough Drive was brought to the Board's attention as being a health hazard. Karen was asked to notify the Health Department.

Communications and Website Committee: The deadline for articles for the next newsletter was set for May 25th.

Steve Lubore reported that the website is up to date. There was an Email problem which has subsequently been fixed.

The Board discussed the possibility of having a Facebook page. It was agreed not to pursue creating a page on Facebook.

Environmental Committee: Curtis McGiffin reported on cleanup day. Seven people participated which is an improvement. It was determined that scheduling cleanup on a Sunday provides more people an opportunity to help. A picture was taken for the newsletter.

Parking Committee: No report.

Pool Committee: Joan Murphy requested an electrical outlet near the shed at the pool. Karen Conroy will ask PSE to provide an estimate.

Karen Conroy reported that Atlantic Pool Management agreed to change one of the late nights

during the season to a Friday night. Joan Murphy inquired on the pool repairs and Karen agreed to check with Atlantic Pools as to the status.

It was agreed that pool supplies would be purchased by Atlantic Pools as in the past and the phone should be connected. Rich volunteered to refill the three propane tanks in time for opening day.

Streets and Sidewalks Committee: Rich reported that Jay Converse is preparing a list of trip hazards and pot holes in the community.

The only light not working is at the entrance to Carriage Park Court. Rich and Jay are looking into alternative lighting.

Old Business: Repairs to the multi-purpose court and maintenance on the tot lot were discussed. A fence behind one basketball hoop, close to the tree line has been added and one basketball hoop replaced. One basketball hoop still needs replacement. Karen presented an estimate which was approved.

The estimate to clean up the bamboo behind Carriage Park Road was approved and signed.

The drainage problem in the community property behind several neighborhoods was again discussed. Karen Conroy was asked to speak with Blade Runners regarding an ongoing drainage problem behind Carriage Park Road.

New Business: The Board discussed a complaint regarding student parties. A resident can complain anytime there is noise in their neighborhood. Residents should call the non-emergency Fairfax police telephone number and report disturbances. The first time the police go out they give a warning, the second time in the same night results in a ticket, and if they go out a third time the result is a court appearance.

A resident reported on an incident at the basketball court involving his son and a friend. A neighbor complained about the boys, took their picture, and posted the picture on Facebook. The Board agreed that no one has the authority to post unauthorized pictures on Facebook and the Board should be notified if there is a complaint that cannot be resolved by talking with the parents.

Don McBride volunteered to order the candy filled eggs and set up the April 23rd Easter egg hunt. Tammi Jackson-Griffin offered to help.

Adjournment: Meeting was adjourned at 8:45 P.M.