

PARK WEST COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
Robinson Secondary School – Media Room
Wednesday, February 15, 2012

Present: Joanne Biagi, Rich Juchnewicz, Steve Lubore, Laura and Curtis McGiffin, Joan Murphy, Bob Ritchie, Joe Underwood, and Karen Conroy, Capitol Property Management representative

Absent: Arthur Gile, Tammi Jackson-Griffin, and Don McBride.

Call to Order: The meeting was called to order at 9:15 P.M.

Approval of Minutes: The January minutes were approved.

President's Report: N/A

Treasurer's Report: Treasurer, Steve Lubore reported that the association is doing well financially. There are, however, unpaid resident accounts that are longstanding. The Board agreed that three delinquent accounts should be referred to legal.

Steve advised that the reserve fund has increase in value from last year. He discussed maintenance requirements that could possibly affect that bottom line.

Architectural Control Committee: The Board discussed an appeal of a white storm door. The application was not approved by the Architectural Committee and the appeal was denied. .

Communications and Website Committee: Curt advised that he has started preparing the newsletter. He asked for articles to be received by February 24th in order to mail the newsletter out by mid-March. The mail out will go to the house address plus the address of any non-resident owner.

Laura discussed the block captains. A description of the block captain responsibilities and a list of the current block captains will be updated in the newsletter. In addition, Steve volunteered to add the list to the website.

Pool Committee: Joan Murphy presented a sales estimate from Alumatech Manufacturing, Inc. for the additional furniture ordered for the pool. Karen Conroy was asked to have a check prepared and mailed to finalize the purchase. Joan reported on the requirements for an awning to be installed outside the pool office.

Streets and Sidewalks Committee: Trip hazards created by water meter housings have been identified and communicated to Fairfax Water for removal.

Environmental Committee: The Board discussed spring cleanup. The date will be posted in the newsletter. Curt spoke about youths signing up to participate in order to fulfill their community service requirements.

The vandalism to the entrance sign on Carriage Park Rd was discussed. Rich checked the material used to deface the sign and advised he would be able to fix it.

Parking Committee: The Parking segment of this meeting was held from 7:05 to 9:05 P.M. with approximately sixty five residents plus Board members and Dwight Gochenour of Dominion Towing and Ann Sharp of Supervisor Cook's office in attendance.

Rich introduced Joe Underwood, Parking Chair. Joe spoke about the need for a committee to address the parking situation in the community. He described the parking permit program and presented a list of frequently asked questions. Upon completion of his presentation, Joe opened up the discussion to the audience for any additional questions. There were many questions and scenarios acknowledged. Joe reiterated and assured the audience that there would be no change to their assigned parking spaces. Although the parking committee tried to foresee most situations, Joe agreed that the program would be flexible in order to handle the unexpected. Both the parking committee and Dominion Towing will work together towards this process. Joe volunteered to be the contact person for any questions or concerns. Joe advised that signs in the community will change and the application for parking permits will be mailed out by the end of the week and are due back to Capitol Property Management by March 2, 2012. The goal is that the program will commence April 1, 2012. In conclusion, Joe agreed to a subsequent meeting with the community after the program has been implemented for a period of time.

The board discussed the administrative details associated with the parking permit program.

Old Business: The Board discussed repairs to the multi-purpose Court. One backboard has not been taken down as yet. Rich volunteered to work on the one that was removed.

New Business: The Board discussed having a yard sale in the pool parking lot. The lack of parking on Roberts Road was brought up as a problem and there was no final decision.

Joe Underwood asked Karen to get an estimate from Blade Runners to remove debris from several community areas in the neighborhood.

Adjournment: The meeting was adjourned at 10:05 P.M.