

**PARK WEST COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
PWCA POOL
Tuesday, June 11, 2013**

Present: Joanne Biagi, Arthur Gile, Rich Juchnewicz, Steve Lubore, Curtis McGiffin, Joan Murphy, Joe Underwood, Rose Bailey, Capitol Property Management representative and three residents.

Absent: Tammi Jackson-Griffith, T J Hanton

Call to Order: The meeting was called to order at 7:05 P.M.

Approval of Minutes: Curtis motioned that the May, 2013 minutes be approved. Joe seconded the motion and the Board agreed.

Open forum: A new resident on Gainsborough Drive introduced herself. She asked about a tree on the community property that is touching her house. Curt suggested adding that tree to the list of trees to be trimmed in the future.

President's Report: No report.

Treasurer's Report: Steve discussed the accounts and where expenses should be charged.

Architectural Control Committee: No report.

Communications and Website Committee: Curtis advised that the next newsletter would be published in September.

The Board discussed a revised draft of the welcome letter that is included in the Welcome Package for new residents. Art suggested adding a note about lawn maintenance. There will be additional parking information plus clarification of trash issues. Joan motioned that we accept the revision as amended. Joe seconded the motion and the Board agreed. Steve will update the website once the package is completed.

Pool: Joan discussed the July 4th upcoming event and asked for volunteers.

Joan reported that five umbrellas are broken at the pool and advised that we will have to replace some broken furniture plus the umbrellas next season.

The Board discussed purchasing a shed for the pool area and agreed on a 6 x 8 size. The pool committee volunteered to obtain prices.

Streets and Sidewalks Committee: Art talked about Pro-Pave's proposal and the date they could start work on the trail patching and resurfacing.

Environmental Committee: Curtis reported that he met with Davey Landscaping last week regarding the poor service that we have been receiving. He pointed out areas that were missed during their scheduled mowing. Davey reported they have a work force problem and not a full crew shows up to do the work. In addition, low tree limbs in some areas make mowing difficult.

A resident asked about the high grass in a neighbor's backyard. Rich advised the resident to call the Health Department.

Several addresses were listed for having landscaping violations. Rose was asked to look into this and mail out violation letters.

Parking Committee: Joe reported that non-resident owners are not getting their paperwork in on time once a lease expires and their tenants will have to park on county streets until their permits are updated or risk getting towed.

The Board discussed an incident on Malone Court dealing with a parking violation. The Board agreed if a tow truck driver is intimidated in any way he should call the police.

Old Business: The Board reviewed the proposal from Pro-Pave for trail patching and resurfacing. Rich signed the contract.

The Board discussed relamping the street lights with LED bulbs. Rose reported that she is still getting bids for the electrical work. The Board agreed to table this issue until more information was available.

New Business: Curtis reported that he is working on an improvement plan for the community's environment. The plan will be presented to the Board at the September meeting and to the community at the annual meeting in November.

A drainage problem in the common area on Carriagepark Court was acknowledged.

Rose asked about two resolutions that she needs for her records.

Joe advised the Board that there would be a 6:30 P.M. parking violation hearing before the regular July Board meeting.

Executive Session: The Board entered into executive session at 8:43 P.M.

Delinquent accounts were discussed.

The executive session was adjourned at 8:50 P.M. No votes were taken

Adjournment: The June Meeting was adjourned at 8:51 P.M.