

**Minutes of PWCA Board Meeting
Wednesday, October 24, 2001**

Meeting was called to order at 7:10 p.m. at Robinson Secondary School

Attendees:	Jim McHugh, President	Pam Switzer
	Kristen Cigler	Heather Villavicencio
	Paul Downey	

Not In Attendance:	Rich Juchnewicz, Vice President	Elise Converse, Treasurer
	Joanne Biagi, Secretary	Don McBride

Also in Attendance: Steve Evans (Eagle Scout)
Judy O'Rourke (Koger Management)

Approval of Minutes:

- Jim motioned to approve the August minutes. Pam seconded the motion, motion carried unanimously.
- Jim motioned to approve the Special Contract Meeting minutes. Pam seconded the motion, motion carried unanimously.
- Jim motioned to approve the September meeting minutes. Pam seconded the motion, motion carried unanimously.

Environmental Committee:

- Eagle Scout Project: The BoD discussed with Steve Evans the planting of trees in the drainage areas behind Treasure Court and Carriage Park Court. Steve plans to do the planting on Saturday November 10th.
- Jim made a motion to allow Steve to plant 300 seedlings which were donated by Fairfax Releaf. The trees and labor will be at no cost to the community. Pam seconded the motion, motion carried unanimously.
- Jim made a motion to approve 9 Sycamore trees that are being donated from a local nursery to be spread out between the two areas. Pam seconded the motion, motion carried unanimously.
- Jim made a motion to approve the rental of an auger (a machine that digs holes) at a cost of \$100.00. Pam seconded the motion, motion carried unanimously.
- Jim made a motion to approve the purchase of 10 trees to replace ones that have been removed throughout the community. The prices of these trees will not exceed \$750.00 and the Eagle Scouts will do the labor. Paul seconded the motion, motion carried unanimously.
- Kristen made a motion to approve J&L tree contract. The work is for the pruning and removal of trees. Pam seconded the motion, motion carried unanimously.

- The Board discussed proposals from several trash companies. The present contract with AAA runs out on January 31, 2002. The Board reviewed bids from BFI, American and AAA
- Jim made a motion to approve the BFI contract for one year with options for up to three years. Judy is going to talk with BFI to get the prices for years two and three. The contract will begin on February 1, 2002. Kristen seconded the motion, motion carried unanimously.
- The Board reviewed bids for landscaping from Pine Ridge Landscaping, Professional Grounds and Gid-Mor.
- Jim made a motion to approve Professional Grounds contract as written for one year effective January 1, 2002. Kristen seconded the motion, motion carried unanimously.

Treasurer's Report:

- Jim brought up that with the approval of the BFI and Professional Grounds contracts the community is saving over \$20,000.00 annually from what was budgeted. There was discussion of what to do with the money.
- Jim made a motion to reduce quarterly dues by \$12. The motion did not receive a second, motion denied.
- Jim made a motion to change the signatures of the Merrill Lynch Account to include Koger Management. Two signatures will still be needed for disbursement. Paul seconded the motion, motion carried unanimously.

Pool Committee:

- Pool is currently being resurfaced and work should be completed the first week in November.
- The purchase of the pool cover was tabled. Renata, the pool chair, will contact Judy for bids.

Architectural Control Committee:

- Status of A.C.C. inspections was tabled.

Communications Committee:

- Newsletter was discussed. The articles for the newsletter must be given to Heather by no later than December 1, 2001. Articles as of now are; the Eagle Scout Project, Pool, a letter from the president, and Community Watch.

Community Watch:

- Nothing to report.

Streets and Sidewalks:

- Painting and repairing of two railings on Carriagepark Road was tabled because the bid was incomplete.

Parking Committee:

- Number of cars towed from the community increased this month.

Web Site Committee:

- Nothing to report.

Welcoming Committee:

- We will have a sign-up sheet at the annual meeting because the committee is having trouble getting members.
- The idea of a “Welcoming Basket” seems like a good one but more research is needed on what we can offer. It was tabled.

Unfinished Business:

- The entrance and community information signs were discussed and decided that more information was needed.

New Business:

- Jim made a motion to approve the proxy. Kristen seconded the motion, motion carried unanimously.
- Kristen made a motion to approve the reallocation of prize money for the Greens and Garlands contest to include a door decorating category. The reallocation would be as follows:
Greens & Garlands: 1st place \$150, 2nd \$50, 3rd \$25;
Door: 1st \$50 and 2nd \$25
Paul seconded the motion, motion carried unanimously.
- Pam motioned that all e-mail votes should be made public by revoting at the next Board of Directors Meeting. Jim seconded the motion, motion carried unanimously.

Adjournment:

- Jim made a motion to adjourn the meeting at 9:55 p.m.