

Minutes of the PWCA Special Contracts Meeting
Tuesday, August 28, 2001

The special meeting was convened at 7:06pm at Paul Downey's residence. In attendance:

James McHugh, President
Kristen Cigler
Paul Downey

Don McBride
Heather Villavicencio

Also in attendance at the meeting to give presentations were Doug Courtney from Koger Management and Andy Manson from Advanced Towing and Snow Removal.

Koger Management Presentation

Doug Courtney made a presentation that included an overview of the company and the services that they offer as a management company. Mr. Courtney described the benefits of full-service management. All of the Board members present at the meeting asked questions throughout the presentation to clarify the type and quality of service Koger Management would provide.

Advanced Towing Presentation

Andy Manson made a presentation that included an overview of services currently offered to PWCA as our towing company as well as potential services if we hire Advanced as our snow removal company.

After some discussion, the Board took votes on several motions:

After a brief discussion about the presentation from Koger Management, Jim McHugh made a motion to accept the full-service contract at \$2,000 per month as submitted by Koger Management. Paul Downey seconded the motion. The vote was unanimous and the motion passed.

After a brief discussion and a few questions from Board members, Jim McHugh made a motion to accept the bid submitted by Advanced Towing as our snow removal company as long as the price is \$80/hour, Heather Villavicencio seconded it. The vote was unanimous and the motion passed.

Jim McHugh made a motion to hire Becker Electric to fix the lights on Carriagepark Court at the cost of \$288. There will be an investigation as to the cause of the outage, and future action may be taken. Kristen Cigler seconded it. The vote was unanimous and the motion passed.

After reading through price quotes from Becker Electric and Atlantic Pools, Jim McHugh made a motion to hire Becker Electric at the cost of \$481 to fix several lights at the pool. Kristen seconded it and the vote was unanimous and the motion passed.

After some discussion about our current cellular phone service, Jim McHugh made a motion to discontinue our contract with Sprint PCS and to enter into a contract with ATT Wireless. The phone will be used for the Architecture committee. Don McBride seconded it. The vote was unanimous and the motion passed.

There was a lengthy discussion about some possible neighborhood improvement projects. One topic of discussion was the placement of new lights around the neighborhood. Paul Downey has an appointment with the police department for a safety inspection. The Board will wait until the police officer makes his recommendations before further action will be taken on the matter of lighting.

Another possible improvement project that was discussed was replacement of the asphalt path leading through the common area behind the homes and then through the field behind Carriagepark. Item has been tabled for a future meeting.

Lastly, a lengthy discussion took place about a possible wooden/brick sign at the entrance of Roberts Road with the name our neighborhood on it. That subject was also tabled so that more information could be gathered as far as sign style and potential cost.

Paul Downey made a motion to adjourn the meeting at 9:10pm, Jim McHugh seconded it. The vote was unanimous and the motion passed.