

**Park West Community Association Board Meeting
Robinson Secondary School -- Room 504
Tuesday, December 12, 2006**

Present: Stephen Lubore, Don McBride, Kathleen Marvaso, Capitol Property Management representative Karen Conroy

Absent: Rich Juchnewicz, Chris Cosgriff, Jeff Clarke, Tom Pennington, Robert Ritchie,

In the absence of a quorum, attending board members discussed outstanding issues with Karen Conroy, who replaced Caroline Toohey as the Capitol service representative for Kings Park West.

Reserve Study: Karen will contact the study contractor Mason & Mason for a list of the action items remaining to finalize the “Condition Assessment and Reserve Fund Plan – 2007” for the Park West Community Association. Once finalized, the study will be posted on the website. It will serve as a guide for community maintenance and expenditures.

Treasurer’s Report: Treasurer Steve Lubore requested year-end financials for 2006, and corrections to the financial statements supplied by Capitol. Specific information needed will be requested by Steve in writing.

Environmental Committee: Karen will pursue tree maintenance issues not addressed by Caroline, including several requests by residents concerning dying/damaged trees.

Streets and Sidewalks Committee: Karen will review the Espina contract to repair and re-surface the community’s streets and pool parking lot. The group discussed postponing resurfacing until school is out to avoid having to re-route buses. The Espina contract may have to be renegotiated in that case.

Pool Committee: Pool committee chair Don McBride is reviewing pool management proposals. The contract for 2007 season must be signed as soon as possible. Atlantic Pools, the incumbent management company, has provided good service.

Next Meeting: Tuesday, January 9, 2007.